

# **AGENDA**

## **VOTING MEETING / DIRECTORS' STUDY FORUM**

*of the Spring Grove Area School District Board of School Directors*

**Monday, June 12, 2023, Start Time 7:00 PM**

**Spring Grove Area Middle School, LGI Room #242, 244 Old Hanover Road, Spring Grove, PA**

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**5:30 PM – Board Policy Committee Meeting (*Open to Public / See Separate Agenda*)**

### **VOTING MEETING**

**I. Call To Order**

RACHEL ROHRBAUGH

- A. Flag salute and moment of silence
- B. Roll call
- C. Documented or announced reasons for known absences
- D. Announcements regarding Executive Sessions held since last sunshine meeting:

- May 22, 2023 for Personnel and School Security Purposes

**II. Formal and Inform Requests to Address the Board**

**III. Possible Board and/or Administration Response to Public Comment**

**IV. Correspondence**

RACHEL ROHRBAUGH

**V. Action Voting Items (*Motion and second needed, roll call vote*)**

- A. Budget and Finance
- B. Policy
- C. Personnel

DOUG WHITE  
KAREN BAUM  
DOUG STEIN

**VI. Adjournment of Action Voting Meeting (*Motion and second needed, voice vote*)**

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### **DIRECTORS' STUDY FORUM MEETING**

**I. Call To Order**

RACHEL ROHRBAUGH

**II. Formal and Informal Requests to Address the Board**

**III. Possible Board and/or Administration Response to Public Comment**

**IV. Business and Finance Committee**

- A. Budget and Finance

DOUG WHITE

- 1) Budgetary Transfers – *M. Czapp*

**B. Buildings and Grounds**

**DOUG WHITE**

- 1) Update, YMCA Project – *Dr. Ioannidis*
- 2) Update, Campus Facilities Projects – *Dr. Ioannidis*
- 3) Addition to List of Approved Organizations for Waiver of Rental Fees – *B. Stiles*

**V. Management Committee**

**A. Policy**

**KAREN BAUM**

- 1) Proposed Reappointment of School Physician 2023-2024 – *Dr. Ludwig*
- 2) Reappointment of YAA Joint Board Representative – *M. Czapp*
- 3) Proposed 2023-2024 Operational Plan – *Dr. Ioannidis*
- 4) Information Only – Tentative Items for June 26, 2023:
  - DRAFT 2023-2024 Student/Parent Handbook – *Dr. Ludwig*
  - Proposed Policies following Legislative Updates – *Dr. Ioannidis*
  - Survey Results following Committee Meeting – *Dr. Ioannidis*

**B. Personnel**

**DOUG STEIN**

- 1) Proposed Voting Action Items / June 26, 2023, Regular Voting Meeting

**VI. Program Committee**

**A. Athletic and Music**

**NICOLE WILSON**

- 1) Proposed 2023-2024 OSS Agreements – *Dr. Ioannidis*

**B. Curriculum**

**NICOLE WILSON**

- 1) Proposed Textbooks – *Dr. Guadagnino, Administrators*
- 2) Proposed Affiliation Agreement with Albright College – *Dr. Guadagnino*
- 3) Technology Department Overnight Conference Request – *C. Enck*
- 4) Facilities Department Overnight Conference Request – *B. Stiles*

**VII. Planning** (*Items to be considered for future agendas*)

**VIII. Adjournment** (*Motion and second needed, voice vote*)

**BUDGET AND FINANCE BOARD ACTIONS REQUESTED:**

- A. **HOMESTEAD / FARMSTEAD EXEMPTION** – Approval of the homestead assessment exemption of \$6,629 and a farmstead assessment exemption of approximately \$6,629 for the school year beginning July 1, 2023, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).

**Background Information:** *The assessment exclusions will provide an estimated tax reduction of \$159.71 for approved eligible property owners in the school district, unless the assessed value of the property is less than \$6,629 in which case, the tax bill will be zero. There is a total of 7,757 properties eligible for the homestead exemption, 163 eligible for the farmstead exemption, and 49 properties will have their real estate bill at zero. The actual amount of the assessment may vary slightly based upon final assessment information.*



**SPRING GROVE AREA SCHOOL DISTRICT**

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**TO:** Board of School Directors

**FROM:** Dr. George W. Ioannidis, Superintendent

**PREPARED BY:** Mr. Mark A. Czapp, Director of Business Operations

**DATE:** June 7, 2023

**SUBJECT:** Homestead/Farmstead Exclusion Calculations for 2023-2024

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We are requesting the Board's action on the final calculation of the Homestead and Farmstead exclusions. The calculation can only be made after the District has set its millage rate, the data is received from the county assessment office, and the state releases the final allocation numbers. Having received all the data over the past two weeks, we are now submitting the calculated amounts for the Board's action at the June 12th Directors Study Forum meeting.

These exclusions are the result of the application of proceeds from the Act 1 Funds generated from gambling revenues throughout the state.

The assessment exclusions will provide an estimated tax reduction of \$159.71 for approved eligible property owners in the school district, unless the assessed value of the property is less than \$6,629 in which case, the tax bill will be zero. There are a total of 7,757 properties eligible for the homestead exemption, 163 eligible for the farmstead exemption, and 49 properties will have their real estate bill at zero. The actual amount of the assessment may vary slightly based upon final assessment information.

A recommendation for the Board's approval is included with June 12<sup>th</sup> Agenda action items so that the tax bills can be prepared and mailed in a timely manner. If you have any questions, please feel free to contact Mark Czapp or me prior to the June 12th meeting so that any concerns may be addressed at the meeting. Thank you.



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**Spring Grove Area School District  
Board of School Directors Voting Meeting / June 12, 2023**

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**POLICY BOARD ACTIONS REQUESTED:**

**A. STUDENT DISCIPLINE:**

- 1) Approval of the Middle School Administration and Superintendent's recommendation that the Agreement, Waiver and Stipulation, numbered 2022-2023, #004, and ratified on May 30, 2023, be approved as documented.

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**Board of School Directors Voting Meeting / June 12, 2023**

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**PERSONNEL BOARD ACTIONS REQUESTED:**

A. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Spring Grove Area School District Elementary Assistant Principal** – Dr. Marvin London, effective August 4, 2023, to accept a teaching position with new professional opportunities in another district.
- 2) **Spring Grove Area School District Elementary Instructor** – Lindsay Alley, effective the last day before the first day of the start of the 2023-2024 school year, to accept a position outside of education.
- 3) **New Salem Elementary School Instructional Assistant – Special Education Learning Support** – Maranda Madonna, effective June 5, 2023, for personal reasons.
- 4) **Junior High Assistant Track and Field Coach** – Dalton Rohrbaugh, effective June 1, 2023, for personal reasons.

B. **SUMMER SCHOOL PROGRAM** – Approval of the following instructional staff to teach during the 2023 Summer School Program, with compensation established at the 2022-2023 per diem rate or Bachelor Schedule Step 1 per diem rate for instructional staff who are not currently in a regular position within the District:

- |                                   |                                     |
|-----------------------------------|-------------------------------------|
| 1) Paxton Drumheller, English     | 19) Alison Shriver, Grades K-4      |
| 2) Stephen Perago, English        | 20) Justice White, Grades K-4       |
| 3) Rosalinda Staples, English     | 21) Elizabeth Swiger, Grades K-4    |
| 4) Michael Becker, Math           | 22) Kendra Klunk, Grades K-4        |
| 5) Melissa Grim, Math             | 23) Jennifer Horst, Grades K-4      |
| 6) Elizabeth Harner, Math         | 24) Brittany Laughman, Grades K-4   |
| 7) Renee Bosak, Science           | 25) Ryan Miller, Grades K-4         |
| 8) Tyler Newcomb, Science         | 26) Haley Wagman, Grades K-4        |
| 9) Cathy Drapiewski, Science      | 27) Erin Celano, Grades 5,6         |
| 10) Kevin Riccio, Social Studies  | 28) Heather Altland, Grades 5,6     |
| 11) Kyle Sprenkle, Social Studies | 29) Elizabeth Eveler, Substitute    |
| 12) Anthony Miller, Health        | 30) Anne Shaffer, Substitute        |
| 13) Samantha Strausbaugh, Health  | 31) Christopher Tanczos, Substitute |
| 14) David Carns, Health           | 32) Stacy Reed, Substitute          |
| 15) Jane Ardner, Grades 5,6       | 33) Brian Link, Substitute          |
| 16) Jessica Gible, Grades 5,6     | 34) Pat Craig, Substitute           |
| 17) Amanda Sterner, Grades K-4    | 35) Pearl Wintrode, Substitute      |
| 18) Lauren Grove, Grades K-4      |                                     |

C. **SUMMER SCHOOL SUPPORT STAFF** – Approval of the following support staff to assist students during the 2022-2023 Summer School Program, with compensation established at the current hourly rate or the minimum hourly rate for staff who are not currently in a regular position within the District.

- |                            |                                                        |
|----------------------------|--------------------------------------------------------|
| 1) Justine Bollinger       | 9) Emma Evans                                          |
| 2) Kathryn Brandt          | 10) Amy Olesak, Health Room<br>Assistant Nurse         |
| 3) Melissa Lucabaugh       | 11) Rosemarie Drusedum, Health Room<br>Assistant Nurse |
| 4) Meredith McCoury Howard | 12) Barbara Colehouse, Health Room<br>Assistant Nurse  |
| 5) Jessica Reese           |                                                        |
| 6) Noelia Vastardis        |                                                        |
| 7) Addyson Wagman          |                                                        |
| 8) Cloey Carl              |                                                        |

**Spring Grove Area School District**  
**Board of School Directors Voting Meeting / June 12, 2023**

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- D. **SUMMER PRE-K INSTRUCTORS / NURSE** – Approval of the following instructional staff to facilitate the 2022-2023 Summer Pre-K Program, contingent upon the program’s implementation, with compensation established at the 2022-2023 per diem rate:
- |                        |                              |
|------------------------|------------------------------|
| 1) Annette Luckenbaugh | 3) Wendi Bulgarelli, Nurse   |
| 2) Wanda Peterson      | 4) Chanda Barley, Substitute |
- E. **SUMMER PRE-K SUPPORT STAFF** – Approval of the following support staff to assist students during the 2022-2023 Pre-K Program, contingent on the program’s implementation, with compensation established at the current hourly rate:
- 1) Hope Gracey, Instructional Assistant
  - 2) Amy Bretzman, Instructional Assistant
  - 3) Michele Soroko, Health Room Assistant Nurse – Licensed Substitute
- F. **ESY (EXTENDED SCHOOL YEAR) INSTRUCTORS** – Approval of the following instructional staff /professional substitutes to facilitate the 2022-2023 ESY Program, with compensation established at the 2022-2023 per diem rate or Bachelor Schedule Step 1 per diem rate for instructional staff who are not currently in a regular position within the District:
- |                                          |                                                                      |
|------------------------------------------|----------------------------------------------------------------------|
| 1) Wendi Bulgarelli, Nurse               | 8) Megan Myers, Elementary Autism Substitute                         |
| 2) Jhett Markle, Elementary              | 9) Patricia Lackey, Secondary                                        |
| 3) Autumn Leese, Elementary              | 10) Sarah Chang, Secondary Autism                                    |
| 4) Cassady Krinock, Secondary            | 11) Brian Baker, Elementary Intensive Learning Support / Life Skills |
| 5) Victoria Moser, Secondary Life Skills |                                                                      |
| 6) Jennifer Rausch, Elementary Autism    |                                                                      |
| 7) Brittany Koser, Elementary Autism     |                                                                      |
- G. **ESY (EXTENDED SCHOOL YEAR) SUPPORT STAFF** – Approval of the following support staff to assist students during the 2022-2024 ESY Program, with compensation established at the current hourly rate or the minimum hourly rate for staff who are not currently in regular position within the District:
- |                                           |                                            |
|-------------------------------------------|--------------------------------------------|
| 1) Brittany McKee, Secondary              | 7) Alyssa Livingston, Elementary Autism    |
| 2) Lindsey Fascetta, Secondary            | 8) Morgan Renda, Elementary Autism         |
| 3) Angela Leese, Elementary               | 9) Kaitlyn Peake, Elementary Autism        |
| 4) Lauren Wantz, Secondary Autism         | 10) Donna French, Elementary Autism        |
| 5) Staci Eckard, Secondary Life Skills    | 11) Matila Downey, Elementary Autism       |
| 6) Jessica Earnest, Secondary Life Skills | 12) Amy Olesak, Heath Room Assistant Nurse |
- H. **STUDENT EMPLOYEE** – Approval of the following individual pending receipt of clearances and completed Act 168 disclosure forms from previous employers. Compensation established at \$10.75 per hour.
- 1) Destiny Apgar, Student Custodian

**Spring Grove Area School District**  
**Board of School Directors Voting Meeting / June 12, 2023**

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- I. **ATHLETICS** – Approval of the following new coach for the 2023-2024 Fall Season, with compensation determined by the Coaches’ Salary Matrix, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment because of a delayed, shortened, or canceled season:

| <b>Job Title</b>                           | <b>Coach Name</b> | <b>Stipend</b> |
|--------------------------------------------|-------------------|----------------|
| Field Hockey – Junior High Assistant Coach | Aubree Ross       | \$ 2,493.00    |

- J. **STRENGTH AND CONDITIONING COACH SUBSTITUTE** – Approval of the following coach for the 2022-2023 school year to provide coverage for strength and conditioning activities, at \$20.00 per hour:

| <b>Appointment</b> | <b>Position</b>                              |
|--------------------|----------------------------------------------|
| Ryan Miller        | Strength and Conditioning Coach - Substitute |

- K. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2022-2023 school year at the hourly rates indicated on the Support Staff Compensation (Minimum Salary) Matrix, provisionally hired pending receipt of updated clearances, and completed Act 168 disclosure forms from previous employers:

- 1) Lona Franklin
- 2) Kaitlyn Peake





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**TO:** Board of School Directors

**FROM:** Dr. George W. Ioannidis, Superintendent

**PREPARED BY:** Mark Czapp, Director of Business Operations  
Jennifer Leppo, Accounting Services Manager

**DATE:** June 7, 2023

**SUBJECT:** 2022-2023 Budgetary Transfers

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The attached budgetary transfers are being shared with board members for review at the June 12<sup>th</sup> DSF. These transfers represent account adjustments as we near the close of the 2022-2023 school year and prepare for the June 30 audit.

In addition to general budgetary transfers, the following account transfers are necessary to appropriately reflect ESSER II and ESSER III grant fund expenditures, and COPS Grant funding, as indicated. Following review, all transfers will be presented for the Board's consideration of approval with June 26<sup>th</sup> action items.

**Transfer from General Fund to the Capital Reserve Fund:**

\$ 18,566.84 for ESSER II Expenditures

\$134,737.08 for ESSER III Expenditures

\$249,061.35 for COPS Office School Violence Prevention Program

**\$402,365.27 TOTAL TRANSFER**

Please feel free to contact Mark Czapp or me if you have any questions prior to the June 12<sup>th</sup> meeting so that any concerns may be addressed at the meeting. Thank you.



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**TO:** Board of School Directors

**FROM:** Dr. George W. Ioannidis, Superintendent

**DATE:** June 7, 2023

**SUBJECT:** Update / Campus Facilities Projects

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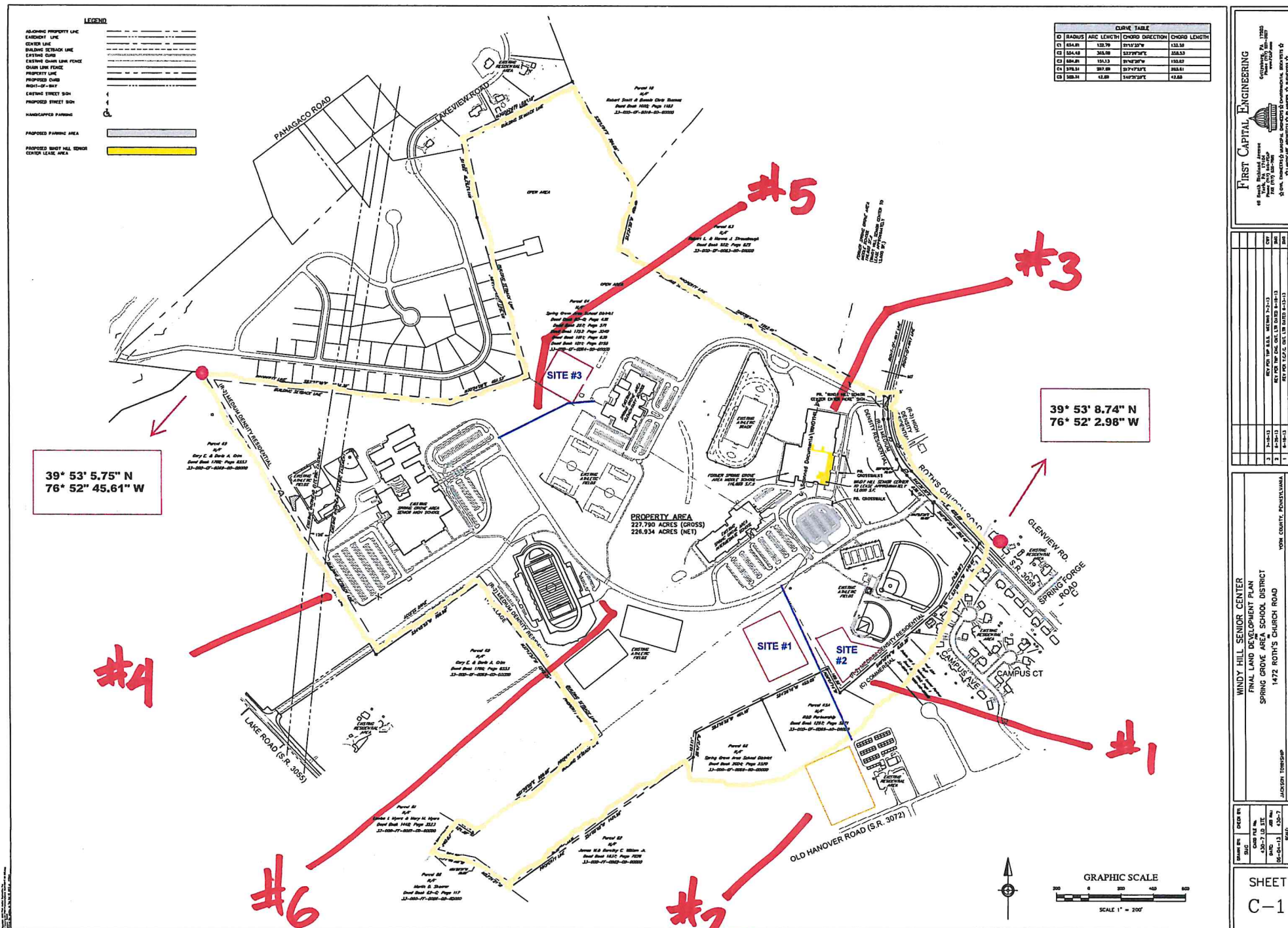
An update will be provided during the June 12, 2023, Directors' Study Forum to campus facilities projects, as numbered below and identified appropriately on the attachment:

1. Maintenance Facility
2. Krise Roadway
3. YMCA Parking / Traffic
4. High School Student Parking Exit
5. Road Between High School and Spring Grove Elementary
6. Potential Use of Fill at Papermaker Stadium
7. Paradise Elementary Roadway



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| ID | RADIUS | ARC LENGTH | CHORD DIRECTION | CHORD LENGTH |
|----|--------|------------|-----------------|--------------|
| C1 | 654.81 | 132.79     | S17°15'30"W     | 132.58       |
| C2 | 554.48 | 345.09     | S37°07'30"E     | 258.53       |
| C3 | 694.91 | 151.13     | S14°02'30"W     | 150.82       |
| C4 | 378.31 | 297.05     | S17°47'30"E     | 203.61       |
| C5 | 305.31 | 42.89      | S40°21'20"E     | 42.68        |



**FIRST CAPITAL, ENGINEERING**

WINDY HILL SENIOR CENTER  
FINAL LAND DEVELOPMENT PLAN  
SPRING GROVE AREA SCHOOL DISTRICT  
1472 ROTH'S CHURCH ROAD  
JACKSON TOWNSHIP  
CITY PLAN

SHEET  
C-1



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**MEMO TO:** Board of School Directors

**FROM:** Dr. George W. Ioannidis, Superintendent

**PREPARED BY:** Mr. Bill Stiles, District Facilities Manager

**DATE:** June 7, 2023

**SUBJECT:** Organization Request for Addition to Approved List of Waiver of Use of Rental Fees

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PA Flight Club has requested the Board's consideration of adding the organization to the list of approved entities eligible for use of district facilities without charge of rental fees. PA Flight Club has been approved as a Domestic Nonprofit Corporation by the Pennsylvania Department of State and has produced the necessary Certificate of Insurance.

In accordance with Board Policy # 707, "The rental fees for the use of facilities may be waived by the Superintendent or his/her designee including those organizations that are on the list of exempt organizations annually approved by the Board of School Directors." These organizations are either located within the Spring Grove Area School District or are area organizations that provide service to the District. While the board has approved the organizations listed, approval does NOT guarantee usage of district facilities.

All approved organizations included on the attached list are responsible for additional custodial, cafeteria or other costs incurred because of their activity.

Mr. Laux, District Athletic Coordinator, has indicated support of the request to be reviewed by board members at the June 12<sup>th</sup> DSF. Following consideration, the Board will be asked to consider approval at the June 26<sup>th</sup> Regular Voting Meeting.

Should you have any questions related to the request, please contact me prior to the meeting so that any concerns may be addressed at the meeting. Thank you.



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**SPRING GROVE AREA SCHOOL DISTRICT**  
**UPDATED LIST OF APPROVED ORGANIZATIONS**  
**FOR WAIVER OF RENTAL FEES, 2022-2023**

In accordance with the Fee Schedule associated with Board Policy # 707, "The rental fees for the use of facilities may be waived by the Superintendent or his/her designee including those organizations that are on the list of exempt organizations annually approved by the Board of School Directors." These organizations are either located within the Spring Grove Area School District or are area organizations that provide service to the District. While the board has approved the organizations listed, approval does NOT guarantee usage of district facilities.

These organizations will be responsible for additional custodial, cafeteria or other costs incurred because of their activity and must submit the required insurance certifications through the online usage request process.

|            |                                          |     |                                              |
|------------|------------------------------------------|-----|----------------------------------------------|
| 1.         | ARC of York County                       | 25. | Spring Grove Area Scholarship Fund, Inc.     |
| 2.         | American Red Cross                       | 26. | Spring Grove Area Swim Club                  |
| 3.         | Boy Scouts of America                    | 27. | Spring Grove Area Youth Baseball Association |
| 4.         | Cub Scout Troop #30                      | 28. | Spring Grove Athletic Boosters               |
| 5.         | FAA (Federal Aviation Association)       | 29. | Spring Grove Borough                         |
| 6.         | First Priority                           | 30. | Spring Grove Fire Company                    |
| 7.         | Glatfelter Memorial Public Library       | 31. | Spring Grove Lions Club                      |
| 8.         | Immaculata University                    | 32. | Spring Grove Little League Association       |
| 9.         | Jackson Township                         | 33. | Spring Grove Music Boosters                  |
| 10.        | Lumberjax Lacrosse Club                  | 34. | Spring Grove Regional Parks and Rec. Center  |
| 11.        | Nashville Fire Company                   | 35. | Spring Grove Soccer Association              |
| 12.        | North Codorus Township                   | 36. | Spring Grove Women's Club                    |
| <u>13.</u> | <u>PA Flight Club (Track and Field)</u>  | 37. | Spring Grove Wrestling Club                  |
| 14.        | PTA/PTO Organizations, SGASD-Affiliated  | 38. | Spring Grove Youth Athletic Association      |
| 15.        | Papertown Pinners                        | 39. | Spring Grove Youth Basketball Association    |
| 16.        | Penn Laurel Girl Scout Council           | 40. | Tennis For Kids                              |
| 17.        | Penn State University                    | 41. | TrueNorth Wellness                           |
| 18.        | Revolution Volleyball                    | 42. | USTA (U.S. Tennis Association)               |
| 19.        | Rockettes Fast Pitch                     | 43. | White Rose School Food Service               |
| 20.        | Shippensburg University                  | 44. | Windy Hill on the Campus                     |
| 21.        | Special Olympics                         | 45. | York/Adams Boy Scouts Council                |
| 22.        | Spring Grove Alumni Chorus               | 46. | York New Salem Lions Club                    |
| 23.        | Spring Grove American Legion Baseball    | 47. | Youth Aid Panel                              |
| 24.        | Spring Grove Area Educational Fund, Inc. |     |                                              |
|            |                                          |     |                                              |
|            |                                          |     |                                              |

**Board Approved: August 22, 2022 / Updated June 2023**





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**TO:** Board of School Directors

**FROM:** Dr. George W. Ioannidis, Superintendent

**PREPARED BY:** Dr. Michelle Ludwig

**DATE:** June 7, 2023

**SUBJECT:** Physician Approval Request

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This annual request is presented to the Board of School Directors for review and discussion during the Directors' Study Forum on June 12, 2023.

As is typical this time of year, we are requesting approval to secure the services of the following school physician for school health services during the 2023-2024 school year, in order to complete mandated physical examinations:

- Howard Farrington, MD, 2030 Thistle Hill Drive, Suite 200, Spring Grove, PA 17362

Dr. Farrington was employed as school physician during the 2022-2023 school year.

Following review, the Board will be asked to consider approval of at the regularly scheduled voting meeting on June 26, 2023. If you have any questions, please feel free to contact Dr. Ludwig or me prior to the June 12<sup>th</sup> meeting so that any concerns may be addressed at the meeting.



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# **SPRING GROVE AREA SCHOOL DISTRICT**

## **2023-2024 PROPOSED OPERATIONAL PLAN**

### **CURRICULUM & INSTRUCTION**

- ***CONTINUE TO EXPAND and EXPLORE Instructional Technology and Learning options for students and staff***
- ***CONTINUE to evaluate and implement options for our own programming for students with complex needs***
- ***EXPLORE additional curricular programs to offer students opportunities to broaden post-secondary options***

### **MANAGEMENT**

- ***CONTINUE consumer-driven benefit options to expand whole employee wellness including physical, emotional, financial, professional, and community wellness***
- ***CONTINUE and EXPAND the use of Frontline Human Resource Management System (HRMS) / Professional Growth to position SGASD as employer of choice in challenging labor market***
- ***CONTINUE master planning for repurposing and/or disposition of district facilities not currently used for instruction and improving the function of existing facilities***

Board Approved:



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**TO: Board of School Directors**

**FROM: Dr. George W. Ioannidis, Superintendent**

**PREPARED BY: Mr. Jeffrey Laux, Student Athletic Coordinator**

**DATE: June 7, 2023**

**SUBJECT: Proposed Athletic Agreements for Continued Services**

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**Background Information**

In June of 2021, the Board approved routine contracts for athletic physician services and athletic trainer support. At that time, the administration conducted its annual review for consideration of renewing its contracted service agreements with OSS and/or establishing new contracted services for the 2021-2022 school year and beyond. Additionally, in July of 2021, the Board approved Mrs. Marina Rosario as a full-time Athletic Trainer (AT). During events when Ms. Rosario was unavailable, AT substitute services were contracted through a separate agreement with OSS, also approved by the Board.

Agreement terms included in the above-referenced agreements are expiring June 30, 2023. Mr. Laux, Student Athletic Coordinator, recently reviewed all contracts and medical needs within the District. The attached, proposed agreements represent a request for continuation of services, which will allow Mr. Laux to continue our present relationship with OSS and transition into the 2023-2024 school year without interruption to the necessary services needed for continuity of our programs and service to our students.

Following review at the June 12<sup>th</sup> DSF, the Board will be asked to consider approval of the proposed agreements at the June 26<sup>th</sup> Regular Voting Meeting. If you have questions regarding these proposed agreements, please contact me prior to the June 12<sup>th</sup> meeting so that any concerns may be addressed at the meeting. Thank you.



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## **PROFESSIONAL SERVICES AGREEMENT**

This **PROFESSIONAL SERVICES AGREEMENT** (“Agreement”) is entered into by and between **OSS ORTHOPAEDIC HOSPITAL, LLC d/b/a OSS HEALTH**, (the “Provider”), and **SPRING GROVE AREA SCHOOL DISTRICT** (the “District”), who, for the purposes of this Agreement, may be referred to individually as Party (“Party”) or collectively, the Parties (the “Parties”).

**WHEREAS**, The Provider maintains and operates an orthopedic practice in Pennsylvania; and

**WHEREAS**, The District desires to engage the Provider to provide athletic support services (“Services”) at one or more athletic events. The Provider desires to accept such engagement pursuant to the terms and conditions set forth in this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby covenant and agree as follows:

1. **Provider Responsibilities.** The Provider agrees to provide one Physician and one Athletic Trainer to provide the services and discharge the responsibilities as set forth in **Exhibit A** (the “Services”). The Provider shall maintain in good standing, at all times during the Term of this Agreement, all professional licenses and certificates necessary for the provision of the Services hereunder. The Provider agrees to provide Services for District at events mutually agreed upon by both Parties.
2. **District Responsibilities.** The District agrees to provide the services and discharge the responsibilities as set forth in **Exhibit B**.
3. **Term.** The term of this Agreement shall be from 7/1/2023 to 6/30/2026 (the “Term”). Notwithstanding the foregoing, this Agreement may be terminated by either Party at any time by providing ninety (90) days’ advanced written notice to the other Party. Either Party may terminate this Agreement immediately upon material breach of any term or condition of this Agreement by providing written notice of termination to the breaching Party.
4. **Compensation.** For the Term of this Agreement, the District agrees to compensate the Provider the sum of \$35,000 annually which shall be paid within thirty (30) days upon receipt of semi-annual invoices submitted by Provider in accordance with the Invoice Schedule set forth in **Exhibit C**.
5. **Insurance.** The Provider shall maintain in effect general liability and professional liability insurance of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate at all times during the Term of this Agreement. The District shall be responsible for providing general liability and professional liability insurance for its property, including adverse events, and for the activities of its employees, students, and faculty, and proof of such shall be sent to Provider upon executing this Agreement.
6. **HIPAA Compliance.** The Provider and the District are both “covered entities” as defined in the Health Insurance Portability and Accountability Act of 1996 (“**HIPAA**”). Both Parties agree that they will comply with the Security Standards for the Protection of Electronic Protected Health Information and the Standards for Privacy of Individual Identifiable Health Information (collectively, the “HIPAA Standards”), 45 CFR parts 160 and 164, as amended by the Health Information Technology for Economic and Clinical Health Act (the “HITECH Act”) and its implementing regulations.

**7. Compliance with Laws.**

(a) The Provider shall comply with all applicable federal, state, and local laws with respect to the Services performed under the terms of this Agreement. The Provider shall adhere to the Occupational Safety and Health Administration (OSHA) regulations regarding the Services performed under this Agreement and the storing and dispensing of pharmaceuticals.

(b) Each Party is responsible for compliance with all applicable laws, rules, regulations, or ordinances which may relate to its respective activities and responsibilities under this Agreement and are in compliance with the federal Medicare/Medicaid [Anti-Kickback Statute](#). By virtue of this Agreement or otherwise, Parties will, at all times, refrain from willfully offering, paying, soliciting, or receiving remuneration in return for referring an individual to or from each other for the furnishing of any item or service reimbursed under the Medicare or other federal or state health care programs.

(c) Subject to applicable laws, the District shall make available to the Provider by electronic or other means as are secure and acceptable to the Parties, copies of such medical records as are deemed necessary to provide Services.

**8. Governing Law; Venue.** This Agreement, including all exhibits attached hereto, and all matters arising out of or relating to this Agreement, are governed by, and construed in accordance with, the laws of the Commonwealth of Pennsylvania without regard to conflict of laws rules. Venue for any action brought under this Agreement shall be the Court of Common Pleas of York County, Pennsylvania.

**9. Mutual Indemnification.** Each party hereby agrees to indemnify, defend and hold the other Party, its directors, officers, employees, agents and Affiliates harmless from and against any and all damages or other amounts payable to a Third Party claimant, as well as any reasonable attorneys' fees and costs of litigation (collectively, "Damages") arising out of or resulting from any claim, suit, proceeding or cause of action (each, a "Claim") brought by a Third Party against a Party or its Representatives based on: (a) breach of any representation or warranty by the Indemnifying Party contained in this Agreement, (b) breach of any applicable Law by such Indemnifying Party, or (c) gross negligence or willful misconduct by such Indemnifying Party, its Affiliates, or their respective employees, contractors or agents. Notwithstanding anything in this Agreement to the contrary, nothing in this Agreement shall be deemed to be a direct or indirect waiver of or limitation to any sovereign or governmental immunity, in any respect, applicable to District, its directors, officers, employees and agents (including, without limitation, under the Pennsylvania Political Subdivision Tort Claims Act) or impose liability, directly or indirectly, on the District and its directors, officers, employees, and agents from which it would otherwise be immune under applicable law.

**10. Amendment or Modification.** This Agreement will not be waived, changed, modified, extended, or discharged except by an agreement in writing, signed by the Parties.

**11. Non-Discrimination.** Both Parties shall assure that the Services provided pursuant to this Agreement are rendered without regard to race, color, ancestry, national origin, religion, creed, service in the uniformed services (as defined in state and federal law), veteran status, sex, sexual orientation, marital or family status, pregnancy, pregnancy-related conditions, physical or mental disability, gender, perceived gender, gender identity, genetic information or political ideas.

**12. Good Faith and Fair Dealing.** The Parties agree to act in good faith and to deal fairly with one another in the interpretation, execution, performance and implementation of the terms and provisions of this Agreement.

**13. Notice.** Any notice required under this Agreement shall be in writing and shall be given, and be deemed to have been duly given, upon the date delivered, including electronic (e-mail) delivery, if delivered personally, or upon the date received, if mailed postage pre-paid by certified mail return receipt requested, or to such other address as either Party may designate in writing by notice.

If to the Provider:

**OSS ORTHOPAEDIC HOSPITAL, LLC**

1855 Powder Mill Road

York, PA 17402

Attn. Chris Beaverson

Email: [cbeaverson@osshealth.com](mailto:cbeaverson@osshealth.com)

If to the District:

**SPRING GROVE AREA SCHOOL DISTRICT**

100 E. College Avenue

Spring Grove, PA 17362

Attn: Jeff Laux

Email: [LauxJ@sgasd.org](mailto:LauxJ@sgasd.org)

**14. Confidentiality.** Both Parties agree to keep confidential and not to use or disclose to others during the Term and any renewal term of this Agreement or at any time thereafter, except as expressly agreed in writing by both Parties, or as required by law, any proprietary information, financial information, patient information or any matter the use or disclosure of which might reasonably be construed to be contrary to the best interests of the Parties.

**15. Severability.** If any provision of this Agreement is determined to be illegal or unenforceable, that provision shall be severed from this Agreement, and such severance shall have no effect upon the enforceability of the remainder of this Agreement, unless doing so would create a material breach, which would then render this Agreement invalid.

**16. No Assignment.** This Agreement shall inure to the benefit of and be binding upon the parties, their successors and permitted assigns. This Agreement shall not be assignable by either Party without the prior written consent of the other Party, except by the Provider to any of its affiliates or any successor in interest of its business.

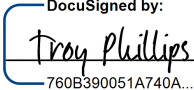
**17. Non-Solicitation.** During the Term of this Agreement, the District shall not, unless acting with Provider's express written consent, directly or indirectly (a) solicit, entice away, or interfere with Provider's employment relationships with the Physician or the Athletic Trainer, or (b) hire or assist another in the hiring of the Physician or the Athletic Trainer.

**18. Entire Agreement.** This Agreement is the entire understanding and agreement of the Parties regarding its subject matter and supersedes all prior oral or written agreements, representations, understandings, or discussions.

**19. Counterparts.** This Agreement may be executed in one or more counterparts, each deemed an original, but all together shall constitute one instrument. Signatures sent by fax or electronic mail transmissions shall constitute originals.

**IN WITNESS WHEREOF**, the Parties have duly executed this Agreement on the dates set forth below by their respective signatures.

OSS Orthopaedic Hospital, LLC:

By:  \_\_\_\_\_  
760B390051A740A...

Title: Chief Executive Officer

Date: 4/11/2023

Spring Grove Area School District:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **Exhibit A**

### **Provider Responsibilities**

- Event-day medical operations.
- Event-day administrative medical policies.
- Preparation of the sideline “medical bag” and sideline medical supplies needed by Provider.
- Determination of final clearance status of injured or ill athletes on event-day prior to competition.
- Assessment and management of event-day injuries and medical concerns.
- Determination of athletes’ same-event return to participation after injury or illness.
- Follow-up care and instructions for athletes who require treatment during or immediately after event participation.
- Notify appropriate parties regarding an injury or illness sustained by athlete during event.
- Close observation of the event from an appropriate location.
- Provision for proper documentation and medical record keeping.
- Monitoring of equipment safety and fit.
- Assessment of environmental concerns and playing conditions.
- Coordinate with medical staff of opposing team, if necessary, medical care procedures and guidelines.
- Review of the emergency response plan.
- Confirmation of reliable electronic communication system.
- Identification of examination and treatment sites.
- Confirm arrangements have been made for emergency medical staff to have convenient access to the competition site.
- A post-event review for modifications of medical and administrative protocols, if necessary.

## **Exhibit B**

### **District Responsibilities**

- Provide adequate space to use specifically for the Services to assist in positive injury prevention, treatment and a rehabilitative atmosphere that is always accessible during each event.
- Provide all necessary medical information including access to all physical exam forms as well as provide a secure filing location for related medical documents.



**Exhibit C**  
**Invoice Schedule**

| <b>Date:</b> | <b>Amount:</b> |
|--------------|----------------|
| 1/02/2024    | \$17,500       |
| 6/30/2024    | \$17,500       |
| 1/02/2025    | \$17,500       |
| 6/30/2025    | \$17,500       |
| 1/02/2026    | \$17,500       |
| 6/30/2026    | \$17,500       |

## **SUBSTITUTE ATHLETIC TRAINER SERVICES AGREEMENT**

This **SUBSTITUTE ATHLETIC TRAINER SERVICES AGREEMENT** (“Agreement”) is entered into by and between **OSS ORTHOPAEDIC HOSPITAL, LLC dba OSS HEALTH**, (the “Provider”), and **SPRING GROVE AREA SCHOOL DISTRICT** (the “District”), who, for the purposes of this Agreement, may be referred to individually as Party (“Party”) or collectively, the Parties (the “Parties”).

**WHEREAS**, The Provider maintains and operates an orthopaedic practice with certified and licensed athletic trainers and support employees; and

**WHEREAS**, The District is a fully accredited educational institution offering academic and athletic opportunities to its students; and

**WHEREAS**, The District desires to obtain the assistance and services of the Provider to complement its interscholastic athletic events and programs; and

**WHEREAS**, The Provider desires to assist the District in maintaining an athletic training program designed to reduce athletic injuries and promote the safe and prompt rehabilitation of students after athletic injuries by providing the services of a certified athletic trainer (the “Athletic Trainer”).

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby covenant and agree as follows:

1. **Provider Responsibilities.** In the event the District requires the assistance of a substitute Athletic Trainer for a District employed athletic trainer, the Provider agrees to provide an Athletic Trainer duly certified in the Commonwealth of Pennsylvania who shall be an employee of, or under contract with, the Provider. The Provider attests that Athletic Trainer has obtained appropriate clearances under Pennsylvania Law. The Provider shall be responsible for the payment of all athletic compensation and providing all employment support and benefits including worker’s compensation coverage. Additionally, Provider agrees to provide the services and discharge the responsibilities as set forth on **Exhibit A** (the “Services”).
2. **District Responsibilities.** The District agrees to provide the services and discharge the responsibilities as set forth in **Exhibit B**.
3. **Term.** The term of this Agreement shall be from July 1, 2023 (the “**Effective Date**”) to June 30, 2024 (the “Term”). Notwithstanding the foregoing, this Agreement may be terminated by either Party at any time by providing ninety (90) days’ advanced written notice to the other Party. Either Party may terminate this Agreement immediately upon material breach of any term or condition of this Agreement by providing written notice of termination to the breaching Party.
4. **Fees.** The District agrees to pay the Provider the fees as set forth in **Exhibit C** and shall pay all invoices submitted by the Provider within thirty (30) days of receipt of invoice.
5. **Insurance.** The District shall maintain in effect general liability and professional liability insurance of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate at all times during the Term of this Agreement. The District shall be responsible for providing general liability and professional liability insurance for its property, including adverse events, and for the activities of its employees, students, and faculty, and proof of such shall be sent to Provider within ten (10) days of executing this Agreement.



6. **HIPAA Compliance.** The Provider and the District are both “covered entities” as defined in the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”). Both Parties agree that they will comply with the Security Standards for the Protection of Electronic Protected Health Information and the Standards for Privacy of Individual Identifiable Health Information (collectively, the “HIPAA Standards”), 45 CFR parts 160 and 164, as amended by the Health Information Technology for Economic and Clinical Health Act (the “HITECH Act”) and its implementing regulations.

7. **Compliance with Laws.**

- (a) The Provider shall comply with all applicable federal, state, and local laws with respect to the Services performed under the terms of this Agreement. The Provider shall adhere to the regulations of the Occupational Safety and Health Administration (OSHA) with respect to the Services performed under the terms of this Agreement and the storing and dispensing of pharmaceuticals.
- (b) Each Party is responsible for compliance with all applicable laws, rules, regulations, or ordinances which may relate to its respective activities and responsibilities under this Agreement and are in compliance with the federal Medicare/Medicaid Anti-Kickback Statute. By virtue of this Agreement or otherwise, Parties will, at all times, refrain from willfully offering, paying, soliciting, or receiving remuneration in return for referring an individual to or from each other for the furnishing of any item or service reimbursed under the Medicare or other federal or state health care programs.

8. **Governing Law; Venue.** This Agreement, including all exhibits attached hereto, and all matters arising out of or relating to this Agreement, are governed by, and construed in accordance with, the laws of the Commonwealth of Pennsylvania without regard to conflict of laws rules. Venue for any action brought under this Agreement shall be the Court of Common Pleas of York County, Pennsylvania.

9. **Mutual Indemnification.** Each party hereby agrees to indemnify, defend and hold the other Party, its directors, officers, employees, agents and Affiliates harmless from and against any and all damages or other amounts payable to a Third Party claimant, as well as any reasonable attorneys’ fees and costs of litigation (collectively, “Damages”) arising out of or resulting from any claim, suit, proceeding or cause of action (each, a “Claim”) brought by a Third Party against a Party or its Representatives based on: (a) breach of any representation or warranty by the Indemnifying Party contained in this Agreement, (b) breach of any applicable Law by such Indemnifying Party, or (c) gross negligence or willful misconduct by such Indemnifying Party, its Affiliates, or their respective employees, contractors or agents. Notwithstanding anything in this Agreement to the contrary, nothing in this Agreement shall be deemed to be a direct or indirect waiver of or limitation to any sovereign or governmental immunity, in any respect, applicable to the District, its directors, officers, employees and agents (including, without limitation, under the Pennsylvania Political Subdivision Tort Claims Act) or impose liability, directly or indirectly, on the District and its directors, officers, employees, and agents from which it would otherwise be immune under applicable law.

10. **Amendment or Modification.** This Agreement will not be waived, changed, modified, extended, or discharged except by an agreement in writing, signed by the Parties.

11. **Non-Discrimination.** Both Parties shall assure that the Services provided pursuant to this Agreement are rendered without regard to race, color, ancestry, national origin, religion, creed, service in

the uniformed services (as defined in state and federal law), veteran status, sex, sexual orientation, marital or family status, pregnancy, pregnancy-related conditions, physical or mental disability, gender, perceived gender, gender identity, genetic information or political ideas.

12. **Excluded Individual/Entity.** The District represents and warrants that the District, its employees, and subcontractors, are neither debarred, excluded, suspended, or otherwise ineligible to participate in a federal health care program, nor have they been convicted of any health care related crime for the products and services provided under this Agreement (an "**Excluded Provider**"). The District shall promptly notify the Provider if it becomes aware that the District or any of its employees or subcontractors, providing the Services becomes an Excluded Provider, whereupon the Provider may terminate this order by express written notice for services not yet rendered, upon which any unused fees paid prior to the express termination date shall be refunded within thirty (30) days.

13. **Notice.** Any notice required under this Agreement shall be in writing and shall be given, and be deemed to have been duly given, upon the date delivered, if delivered personally, or upon the date received, if mailed postage pre-paid by certified mail return receipt requested, in either case addressed to the address of the other Party as indicated below, or to such other address as either Party may designate in writing by notice.

If to the Provider:

**OSS ORTHOPAEDIC HOSPITAL, LLC**

1855 Powder Mill Road

York, PA 17402

Attn: Chris Beaverson

[cbeaverson@osshealth.com](mailto:cbeaverson@osshealth.com)

If to the District:

**SPRING GROVE AREA SCHOOL DISTRICT**

100 E. College Avenue

Spring Grove, PA 17362

Attn: Jeff Laux

[LauxJ@sgasd.org](mailto:LauxJ@sgasd.org)

14. **Confidentiality.** Both Parties agree to keep confidential and not to use or disclose to others during the Term and any renewal term of this Agreement or at any time thereafter, except as expressly agreed in writing by both Parties, or as required by law, any proprietary information, financial information, patient information or any matter the use or disclosure of which might reasonably be construed to be contrary to the best interests of the Parties.

15. **Mutual Cooperation.** The Parties shall reasonably cooperate with each other in carrying out their respective obligations hereunder.

16. **Severability.** If any provision of this Agreement is determined to be illegal or unenforceable, that provision shall be severed from this Agreement, and such severance shall have no effect upon the enforceability of the remainder of this Agreement, unless doing so would create a material breach, which would then render this Agreement null and void.

17. **No Assignment.** This Agreement shall inure to the benefit of and be binding upon the parties, their successors and permitted assigns. This Agreement shall not be assignable by either Party without the prior

written consent of the other Party, except by OSS to any of its affiliates or any successor in interest of Provider's business.

18. **Non-Solicitation.** During the Term of this Agreement, the District shall not, unless acting with OSS's express written consent, directly or indirectly (a) solicit, entice away or interfere with OSS's employment relationships with its Athletic Trainers, or (b) hire or assist another in the hiring of its Athletic Trainers.

19. **Good Faith and Fair Dealing.** The Parties agree to act in good faith and to deal fairly with one another in the interpretation, execution, performance and implementation of the terms and provisions of this Agreement.

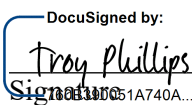
20. **Entire Agreement.** This Agreement is the entire understanding and agreement of the Parties regarding its subject matter and supersedes all prior oral or written agreements, representations, understandings or discussions.

21. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. Signatures sent by fax or electronic mail transmissions shall constitute originals.

**IN WITNESS WHEREOF**, the Parties have duly executed this Agreement on the dates set forth below by their respective signatures.

**OSS ORTHOPAEDIC HOSPITAL, LLC**

**SPRING GROVE AREA SCHOOL DISTRICT**

DocuSigned by:  
  
Signature  
CEO  
Title  
4/21/2023  
Date

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date

## **Exhibit A**

### **Services**

1. The Services will include:
  - (a) The evaluation and treatment of minor injuries; and
  - (b) The application of first aid and other medical assistance as is reasonable and possible under the circumstances pending the arrival of ambulance services in the case of major injuries; and
  - (c) Preventative taping and strapping of athletes, as needed; and
  - (d) Providing nutritional information to student athletes; and
  - (e) Providing conditioning and flexibility training suggestions to the District coaching staff with the advice and consent of the team physician; and
  - (f) Providing recommendations for exercise or other physical measures for minor injuries under the directions, supervision and review of a physician; and
  - (g) Providing the District with accurate records of treatment rendered for all athletic injuries for which Provider renders treatment and of all rehabilitation procedures provided by Provider; and
  - (h) Request from the District the equipment and supplies required to render the Services in sufficient time to permit the District to obtain such equipment and supplies when required by Provider; and
  - (i) Facilitate communication between injured athletes, the Athletic Director, parent/guardian and the team or family physician.
2. Additional Services may include:
  - (a) Assist the District with parent injury education programs at parent meetings that are conducted at District schools periodically throughout the year.
  - (b) Assist with the establishment of the District school's athletic training room.
  - (c) Assist the District faculty and athletic coaching staff with the continuing education program for athletic coaching staff.
  - (d) Assist the District with the documentation and tracking of athletic injuries through its medical records system.

## **Exhibit B**

### **District Responsibilities**

- Provide adequate space for the Athletic Trainer to use specifically for the Services to assist in positive injury prevention, treatment and rehabilitative atmosphere that is accessible to all athletes of the District's athletic training programs, including appropriate equipment for the development of preventative and rehabilitation programs.
- Provide Athletic Trainer with necessary medical information including access to all physical exam forms as well as providing a secure filing location for medically related documents. The release of any medical information to the Athletic Trainer shall be in compliance with State law.

**Exhibit C**

**Fees**

Hourly rate for substitute coverage up to and including 40 hours per week:

|                  |         |
|------------------|---------|
| Athletic Trainer | \$30.00 |
|------------------|---------|

Hourly rate for substitute coverage exceeding 40 hours per week:

|                  |         |
|------------------|---------|
| Athletic Trainer | \$40.00 |
|------------------|---------|



**SPRING GROVE AREA SCHOOL DISTRICT**

100 East College Avenue, Spring Grove, PA 17362

717-225-4731

sgasd.org

@SGSchoolNews



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**TO:** Board of School Directors

**FROM:** Dr. George W. Ioannidis, Superintendent

**PREPARED BY:** Dr. Steve Guadagnino, Assistant Superintendent

**DATE:** June 7, 2023

**SUBJECT:** Textbook/Materials Adoption

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As part of the six-year curriculum review cycle, the English Language Arts and Science Departments have worked in partnership with their supervising administrators to review and revise the curriculum for their respective content areas.

As per Board Policy 108, a list of textbooks to be requested has been prepared and a copy of these requests for the English Language Arts and Science Departments accompanies this memo. The requested resources will support the newly revised curriculum and will be funded through allocations budgeted for departments in the curriculum review cycle.

The resources listed on the accompanying sheet are presented for your review at the June 12<sup>th</sup> Directors' Study Forum. The online resources are available by clicking on the blue links for each course. The resources highlighted in orange are available in hard copy and will be on display at the ESC for your review prior to board members' anticipated consideration of approval at the June 26<sup>th</sup> Regular Voting Meeting.

If you have any questions, please contact Dr. Guadagnino or me prior to the June 12<sup>th</sup> DSF so that any concerns may be addressed at the meeting. Thank you.



LEARNING WITHOUT LIMITS

**2023-2024 TEXTBOOK/MATERIALS ORDER**

| Building/Grade | Course                                          | Title                                       | Publisher                 | #   | Cost per item | Total        |
|----------------|-------------------------------------------------|---------------------------------------------|---------------------------|-----|---------------|--------------|
| HS/11-12       | AP Physics C                                    | Physics for Scientists and Engineers        | Pearson                   | 12  | \$ 179.50     | \$ 2,154.00  |
| HS/10-12       | Earth Science                                   | Inspire Science: Earth - TE                 | McGraw-Hill               | 2   | \$ 262.60     | \$ 525.20    |
| HS/10-12       | Earth Science                                   | Inspire Science: Earth                      | McGraw-Hill               | 30  | \$ 125.72     | \$ 3,771.60  |
| HS/10-12       | Forensic Science                                | Forensic Science                            | Savvas Learning           | 30  | \$ 147.50     | \$ 4,425.00  |
| K              | Science - Kindergarten                          | CK Science - K                              | Core Knowledge            | -   | -             | free         |
| 1              | Science - Grade 1                               | CK Science - 1                              | Core Knowledge            | -   | -             | free         |
| 2              | Science - Grade 2                               | CK Science - 2                              | Core Knowledge            | -   | -             | free         |
| 3              | Science - Grade 3                               | CK Science - 3                              | Core Knowledge            | -   | -             | free         |
| 4              | Science - Grade 4                               | CK Science - 4                              | Core Knowledge            | -   | -             | free         |
| SGL/5          | Science - Grade 5                               | CK Science - 5                              | Core Knowledge            | -   | -             | free         |
| SGL/6          | Science - Grade 6                               | CK Science - 6                              | Core Knowledge            | -   | -             | free         |
| SGL/6          | Science - Grade 6                               | CK 12 online                                | CK-12                     | -   | -             | free         |
| MS/7           | Science - Grade 7                               | CK Science - 7                              | Core Knowledge            | -   | -             | free         |
| MS/7           | Science - Grade 7                               | CK 12 online                                | CK-12                     | -   | -             | free         |
| MS/8           | Science - Grade 8                               | CK Science - 8                              | Core Knowledge            | -   | -             | free         |
| MS/8           | Science - Grade 8                               | CK 12 online                                | CK-12                     | -   | -             | free         |
| HS/9           | Science 9                                       | CK 12 online                                | CK-12                     | -   | -             | free         |
| HS/9           | Biology Honors                                  | Biology 2e                                  | OpenStax/XanEdu           | 30  | \$ 47.60      | \$ 1,428.00  |
| HS/10          | Biology                                         | Biology 2e                                  | OpenStax/XanEdu           | 30  | \$ 47.60      | \$ 1,428.00  |
| HS/10-12       | Chemistry 1                                     | Chemistry 2e                                | OpenStax/XanEdu           | 30  | \$ 50.00      | \$ 1,500.00  |
| HS/10-12       | Chemistry 1 Honors                              | Chemistry 2e                                | OpenStax/XanEdu           |     |               |              |
| HS/10-12       | Environmental Science 1                         | Environmental Science                       | Pearson                   | 15  | \$ 105.50     | \$ 1,582.50  |
| HS/11-12       | Environmental Science 1                         | Environmental Science                       | Pearson                   |     |               |              |
| HS/11-12       | Anatomy and Physiology 1                        | Anatomy and Physiology 2e                   | OpenStax/XanEdu           | 15  | \$ 47.60      | \$ 714.00    |
| HS/11-12       | Anatomy and Physiology 2                        | Anatomy and Physiology 2e                   | OpenStax/XanEdu           |     |               |              |
| HS/10-12       | Physics                                         | Conceptual Physics- 13th ed.                | Pearson                   | 25  | \$ 159.00     | \$ 3,975.00  |
| HS/9           | English 9, CP English 9, CP English 9 Honors    | Into Literature - 6 yr digital license      | Houghton Mifflin Harcourt | 300 | \$ 120.00     | \$ 33,120.00 |
| HS/9           | English 9, CP English 9, CP English 9 Honors    | Into Literature - TE - 6 yr digital license | Houghton Mifflin Harcourt | 10  | \$ 450.00     | free         |
| HS/9           | English 9, CP English 9, CP English 9 Honors    | Into Literature - TE - grade 9              | Houghton Mifflin Harcourt | 5   | \$ 172.50     | \$ 793.50    |
| HS/9           | English 9, CP English 9, CP English 9 Honors    | Into Literature - SE - grade 9              | Houghton Mifflin Harcourt | 30  | \$ 42.00      | \$ 1,159.20  |
| HS/10          | English 10, CP English 10, CP English 10 Honors | Into Literature - 6 yr digital license      | Houghton Mifflin Harcourt | 300 | \$ 120.00     | \$ 33,120.00 |
| HS/10          | English 10, CP English 10, CP English 10 Honors | Into Literature - TE - 6 yr digital license | Houghton Mifflin Harcourt | 10  | \$ 450.00     | free         |
| HS/10          | English 10, CP English 10, CP English 10 Honors | Into Literature - TE - grade 10             | Houghton Mifflin Harcourt | 5   | \$ 172.50     | \$ 793.50    |
| HS/10          | English 10, CP English 10, CP English 10 Honors | Into Literature - SE - grade 10             | Houghton Mifflin Harcourt | 30  | \$ 42.00      | \$ 1,159.20  |
| HS/11          | English 11, CP English 11, CP English 11 Honors | Into Literature - 6 yr digital license      | Houghton Mifflin Harcourt | 300 | \$ 120.00     | \$ 33,120.00 |
| HS/11          | English 11, CP English 11, CP English 11 Honors | Into Literature - TE - 6 yr digital license | Houghton Mifflin Harcourt | 10  | \$ 450.00     | free         |
| HS/11          | English 11, CP English 11, CP English 11 Honors | Into Literature - TE - grade 11             | Houghton Mifflin Harcourt | 5   | \$ 172.50     | \$ 793.50    |
| HS/11          | English 11, CP English 11, CP English 11 Honors | Into Literature - SE - grade 11             | Houghton Mifflin Harcourt | 30  | \$ 42.00      | \$ 1,159.20  |
| HS/12          | English 12, CP English 12                       | Into Literature - 6 yr digital license      | Houghton Mifflin Harcourt | 300 | \$ 120.00     | \$ 33,120.00 |
| HS/12          | English 12, CP English 12                       | Into Literature - TE - 6 yr digital license | Houghton Mifflin Harcourt | 10  | \$ 450.00     | free         |
| HS/12          | English 12, CP English 12                       | Into Literature - TE - grade 12             | Houghton Mifflin Harcourt | 5   | \$ 172.50     | \$ 793.50    |
| HS/12          | English 12, CP English 12                       | Into Literature - SE - grade 12             | Houghton Mifflin Harcourt | 30  | \$ 42.00      | \$ 1,159.20  |

\*includes some free materials

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\$ 161,794.10



# **AFFILIATION AGREEMENT BETWEEN ALBRIGHT COLLEGE and SPRING GROVE AREA SCHOOL DISTRICT**

THIS AGREEMENT is made this \_\_\_\_ day of JUNE, 2023 by and between **ALBRIGHT COLLEGE** (hereinafter referred to as "College"), and **SPRING GROVE AREA SCHOOL DISTRICT** (hereinafter referred to as "School District"). The parties intend to be legally bound to the following terms:

## **1. DUTIES AND RESPONSIBILITIES OF THE COLLEGE**

- a. Selection of Students.* The College shall be responsible for the selection of qualified students to participate in the practicum or student teaching experience. Selected students must have the appropriate educational background and skills consistent with the contemplated education experience offered by the School District.
- b. Education of Students.* The College shall assume full responsibility for the classroom and classroom education of its students. The College shall be responsible for the administration of the program, the curriculum content, and the requirements of matriculation, grading and graduation.
- c. Submission of Candidates.* The College shall submit the names of the students to the School District or a designated representative at least 2 weeks prior to the practicum assignment or student teaching.
- d. Advising Students of Rights and Responsibilities.* The College will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the School District. They will also be advised that any personally identifiable information they receive regarding District students shall be maintained in strict confidence in accordance with FERPA, 20 U.S.C. § 1232g, and shall release no information absent written consent of the District student unless otherwise permitted to do so by law. Should any College student fail to abide by any policy and/or procedure, he or she may be expelled from the program.
- e. Supervision of Students.* In cases of Methods students and Student Teachers, the College shall assign a college supervisor to act as a liaison between the College student, cooperating teacher and the College. College Supervisors will visit the School District site and observe the College students during scheduled visits. Specific responsibilities will be outlined in Methods and Student Teaching handbooks. Handbooks will be provided to cooperating teachers prior to practicum and/or student teaching experience.

- f. Professional Liability Insurance.* The School District understands that the College's general liability policy applies to student teachers and practicum students. It would cover allegations of bodily injury or property damage to a 3<sup>rd</sup> party caused by the student teacher or practicum student. The College's educators' legal liability also covers student teachers and practicum students in the same manner for "wrongful acts" excluding bodily injury and property damage, as they are covered under the general liability policy. These policies will remain in full force and effect for the duration of the practicum or student teaching assignment.
- g. PA Criminal History Check, Child Abuse Clearance, FBI Criminal Record Check and TB Test.* Pursuant to 24 P.S. Section 1-111, the College shall require all students registered for student teaching to secure a state criminal record check, state Child Abuse Clearance, a federal (FBI) criminal record check and a TB test. The students must secure all clearances prior to the student teaching assignment and all clearances must be less than one (1) year old. Failure to comply with these requirements will result in the student being rejected from their teaching assignment.

## **II. DUTIES AND RESPONSIBILITIES OF THE SCHOOL DISTRICT**

- a. Establishment of Practicum or Student Teaching.* The School District authorizes the use of its facilities as may be agreed upon by the School District and the College as a practicum or student teaching center. This practicum or student teaching is for students enrolled in the College's Education Certification. This practicum/ student teaching is required and authorized by law.
- b. Policies of School District.* The College will review with each student, prior to the assignment any and all applicable policies, codes or confidentiality issues related to the experience. Prior to the practicum assignment or student teaching, the School District will provide the College with all applicable policies, codes or confidentiality issues related to the experience.
- c. Administration.* The School District will have sole authority and control over all aspects of student services. The School District will be responsible for and retain control over the organization, and operation of its programs.
- d. Removal of Noncompliant Student.* The School District shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, the School District should immediately contact the College Chair of the Education Department.
- e. Supervision of Students.* The School District shall provide a cooperating teacher who will supervise student activities during practicum visit or student teaching. Cooperating teachers mentoring College student teachers shall be tenured and have a minimum of 3 years of instruction within said School District. Cooperating teachers mentoring College junior-level methods students shall be tenured and have a minimum of 1 year of instruction within said School District. Cooperating teachers of methods students and student teachers shall collaborate with College-assigned college supervisors regarding the College students' practicum / student teaching experience.
- f. Eligibility Requirements.* Each cooperating teacher selected to supervise the student teacher shall hold a current Pennsylvania certificate in the subject area/grade level to which the student teacher is assigned. The cooperating teacher will have a minimum of three (3) years of full-time teaching experience and in his/her current assignment in a school district for a minimum of one year.

- g. Reporting Student Progress.* The School District shall provide all reasonable information requested by the College on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the College and the School District.
- h. Student Records.* The School District shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act. (FERPA) and shall release no information absent written consent of the student unless otherwise permitted to do so by law or as dictated by the terms of this Agreement.

### **III. MUTUAL TERMS AND CONDITIONS**

- a. Number of Participating Students.* The parties will mutually agree upon the number of students that shall be assigned to the School District for this practicum or student teaching experience.
- b. Term of Agreement.* The term of this Agreement shall be 5 years from the date of execution. This Agreement may not exceed a period of 5 years.
- c. Termination of Agreement.* The College or the School District may terminate this Agreement for any reason with ninety (90) days notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the School District terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.
- d. Nondiscrimination* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- e. Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- f. Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- g. Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- h. Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically stated in this Agreement. As to liability for damage, injuries or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement unless such a waiver is expressly and clearly written into a part of this Agreement.
- i. Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understanding or promises exist in regards to this relationship.

IN **WITNESS WHEREOF**, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

**Albright College**

**Spring Grove Area School District**

*Karen E.H. Rieker*

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

Karen E.H. Rieker

Field Experience & Student Teaching Coordinator  
Print Name/Title

\_\_\_\_\_  
Print Name/Title

May 9, 2023

Date

\_\_\_\_\_  
Date



**SPRING GROVE AREA SCHOOL DISTRICT**

100 East College Avenue, Spring Grove, PA 17362

717-225-4731

sgasd.org

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**MEMO TO:** Board of School Directors

**FROM:** Dr. George W. Ioannidis, Superintendent

**PREPARED BY:** Mr. Chris Enck, District Technology Coordinator

**DATE:** June 7, 2023

**SUBJECT:** MacAdmins Annual Conference / Overnight Request

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Details of the request below for an overnight conference are presented for review at the June 12<sup>th</sup> Directors' Study Forum, with consideration of approval tentative with June 26<sup>th</sup> Regular Voting Meeting action items. This request is being made on behalf of David Gipe and Brian Walz, District Technicians.

Conference Title: MacAdmins Annual Conference Conference

Location: Penn Stater Conference Center Hotel  
215 Innovation Blvd, State College, PA 16803, USA

Conference Dates: July 18 - 21, 2023

MacAdmins is the best East Coast conference for schools and businesses who deploy and manage Macs and iOS devices. The 2023 annual conference is scheduled to include 60 sessions and five workshops with speakers from within the MacAdmins community. The full-day workshops cover in-depth topics like security, device deployment, and career development, critical components of our technology department operations. The sixty sessions include topics such as data management, system configuration, programming, and vendor specific software. This is an important opportunity for our technicians to learn more about effectively and securely managing the Mac operating system as we begin the upcoming year with every teacher using these laptops as their primary computing device.

Costs associated with this overnight request include conference registration (\$849/per person), meals, hotel accommodations (not to exceed \$149/per person, per night), and mileage to/from State College. The total **estimated** investment of \$2,865 for this important professional development conference is included with the 2023-2024 departmental budget.

If you have any questions regarding this overnight request, feel free to contact Mr. Enck or me prior to the June 12<sup>th</sup> DSF meeting so that any concerns may be addressed at the meeting. Thank you.



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**MEMO TO:** Board of School Directors

**FROM:** Dr. George W. Ioannidis, Superintendent

**PREPARED BY:** Mr. Bill Stiles, District Facilities Manager

**DATE:** June 7, 2023

**SUBJECT:** PASBO Conference / Overnight Request

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Details of the request below for an overnight conference are presented for review at the June 12<sup>th</sup> Directors' Study Forum, with consideration of approval tentative with June 26<sup>th</sup> Regular Voting Meeting action items. This request is being made on behalf of Bill Stiles, District Facilities Manager

Conference Title: PASBO - Steel Eagle Leadership Institute

Location: Omni Bedford Springs Resort  
2138 Business, 220, Bedford, PA 15522

Conference Dates: July 11-12, 2023

Mr. Stiles currently holds the position of Vice President with the Central Region of School Safety Managers. In this key leadership role, as District Facilities Manager, and as an eligible member of PASBO (Pennsylvania Association of School Board Officials), Mr. Stiles is offered participation in this valuable workshop at no cost. All anticipated expenses associated with this overnight request (conference registration, hotel accommodations, meals, and mileage to/from Bedford), will be reimbursed by the organization.

If you have any questions regarding this overnight request, feel free to contact me prior to the June 12<sup>th</sup> DSF meeting so that any concerns may be addressed at the meeting. Thank you.



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